

Meeting of Beckingham-Cum-Saundby Parish Council

Minutes of the **Meeting of Beckingham-Cum-Saundby Parish Council** held on the 13th Sep 2023 Recreation Room, The Green, Beckingham, the meeting commenced at 6:30pm.

Council Members Present & Officer Present:

Cllr Debbie Morris	Chairman
Cllr Tony Hailstone	Vice-chair
Cllr Mick Dalton	Cllr Steve Merriman (from 56/23)
Cllr Karl Phillips	Cllr Esther Coleman
Ed Knox	Clerk/RFO
3	Members of the Public

Also, Present

53/23 To Approve Apologies for Absence
None.

54/23 To Record Declarations of Interest in any items to be discussed
Cllr Merriman declared an interest in 62/23 once he was co-opted.

55/23 To Approve the previous meetings Minutes
After discussion, Cllr Morris **Proposed**, Cllr Hailstone **Seconded** and the council **resolved** to accept the minutes. Cllr Morris signed the minutes of the previous meetings as a true and accurate record.

56/23 To Receive a written application for the office of Parish councillor and to potentially Co-opt a candidate to fill an existing vacancy
After discussion, the chairman called for a vote, all in favour, **resolved** to co-opt Steve Merriman. The candidate signed the Declaration of Acceptance of Office form and will complete the 'registration of interests' online form on Bassetlaw District Council's website. **Action**, the Clerk to inform Bassetlaw District Council.

57/23 To Receive District & County Councillors Reports

Dist Cllr Sangar: Did not attend due to another meeting and provided a report for the Council which included:

- TOBACCO CONTROL DECLARATION SIGNED - Cabinet has approved re-signing the Local Authority Declaration of Smoking & Tobacco Control Declaration. The Declaration recognises and formalises the work of Bassetlaw District Council in protecting and promoting the health and wellbeing of their employees and service users. Adult smoking prevalence in Bassetlaw is 12.4%, in Nottinghamshire 14%, nationally 13.5%. Smoking accounts for almost half the difference in life expectancy between the richest and poorest in society. Smoking and tobacco use is estimated to kill around 1124 people in Nottinghamshire every year; it is also the biggest contributor to health inequalities. Smoking costs Nottinghamshire County and Nottingham City an estimated £378m every year through, among other things, lost productivity, treatment for smoking-related diseases, and social care. Levels of smoking during pregnancy in Bassetlaw are worse than the England average: one in 10 pregnant women were smokers (9.5%) at the time of delivery in 2022-23 in comparison to the national average (8.8%). There are four key priorities included within the Tobacco Declaration:

- 1 Supporting people to stop smoking
- 2 Preventing uptake of smoking
- 3 Reducing harm from tobacco
- 4 Underpinned by effective regulation and communication.

FLY-TIPPERS FINED - Two fly-tippers have been ordered to pay fines adding up to more than £2000 after two unconnected cases of illegally dumped waste in Bassetlaw. A Worksop resident was seen fly-tipping building and household waste in Carlton-in-Lindrick.

In a separate case, officers from Bassetlaw District Council's Environment Services Team were called to a fly-tip in Misson where they found a collection of timber, plywood, plastics, children's toys, metals and general waste. Among this waste, officers recovered evidence that led to a local resident, who had paid a third party to collect and dispose of the waste. The waste carrier was fined £1533.

Fly-tipping is a serious criminal offence that can lead to an unlimited fine, up to five years in jail, and could mean vehicles are seized. Fly-tipping can be reported to the Council online at: www.bassetlaw.gov.uk/bins-recycling-and-waste/fly-tipping/.

A driver has been ordered to pay a fine of £440, costs of £886 and a victim surcharge of £176 for throwing litter onto a road from his car window in Worksop.

LOCAL PLAN CONSULTATION EXTENDED - Bassetlaw District Council is currently consulting stakeholders and the community on the Bassetlaw Local Plan 2020-2038: Main Modifications, in accordance with Regulation 19, 20 and 35 of The Town and Country Planning (Local Planning) (England) Regulations 2012.

The consultation period will run until 5.00pm on 3 October 2023. Representations received after this time will not be accepted.

The Bassetlaw Local Plan sets out the spatial planning and policy framework for Bassetlaw District up to 2038. The Main Modifications to the Bassetlaw Local Plan are those deemed by the Local Plan Planning Inspectors to be necessary to make the Local Plan legally compliant and sound. The Council is also consulting upon the Policies Map Modifications, the Sustainability Appraisal, and Habitats Regulations Assessment.

The Council is only inviting representations on the Main Modifications and associated documents. This consultation does not provide an opportunity to re-open matters that were addressed or could have been addressed during the Local Plan hearings. It is not necessary to re-submit previous representations. These have already been considered by the Inspectors during the examination process.

LICENSING POLICY STATEMENT 2024-2029 - There is a statutory requirement for Bassetlaw District Council (BDC) to undertake a review of its Licensing Policy Statement under the Licensing Act 2003.

A revised Policy Statement has now been prepared in draft form, copies of which may be inspected at BDC offices in Retford and Worksop and viewed on BDC's website at <https://www.bassetlaw.gov.uk/legal-and-licensing/statement-of-licensing-policy-consultation/> Representations concerning the revised draft policy are welcome from members of the public and other interested parties. Representation should be made in writing and sent the Licensing Department, Bassetlaw District Council, Queens Buildings, Potter Street, Worksop S80 2AH or made by e-mail to licensing@bassetlaw.gov.uk.

Consultation ends on 22 September 2023. This revised statement is scheduled to come in effect on 7 January 2024.

ANNUAL REPORT TO TENANTS - The District Council's Annual Report to Tenants 2022/23, as required by the Regulator of Social Housing, has been approved for publication by Cabinet at its meeting this month (5 September). It will be published on the Council's website and distributed to tenants and leaseholders. The report includes details on performance, service delivery and future improvements in relation to the following areas:

- Tenant Involvement and Empowerment
- Tenancy – how BDC allocates properties and supports tenants
- Home Standard – how BDC maintains and improves properties (including compliance management)
- Neighbourhood and Community Standard – working with other agencies to manage the estates and tackling anti-social behaviour
- Rent – how BDC sets rents and spends this income
- Tenant Satisfaction – a new consumer standard that includes specific expectations applicable to all providers of social housing on tenant perceptions of their landlord and key management performance information.

The annual Meet the Team & Tenant Conference is on Wednesday 20 September from 10.00am at The Well in Retford. The first hour and 15 minutes is a drop-in: there are various 'stalls' with information from the Housing Service and some of its contractors. At 11.15am, the conference starts and then there is a buffet lunch at 12.30pm. If anyone wants to attend, they should contact anita.fairweather@bassetlaw.gov.uk.

VISION 2040 - The draft Vision 2040 is for Bassetlaw to become "the greenest, most sustainable district in which to live and work, building on its legacy of energy production, manufacturing and logistics to power the net zero economy". Delivery of the vision is structured through six strategic pillars (Identity, Skills, Business, Environment, Facilities, and Health). The document is currently out for consultation, closing on 14 September 2023. Vision 2040 provides a clear direction for a new Corporate Plan for 2023-27, against which resources will need to be allocated. An additional Head of Service post, Head of Growth & Economic Prosperity, has been agreed by Cabinet to lead on growth, economic development, business and skills. The current Head of Regeneration will become the Head of Planning & Place, with responsibility for all aspects of planning, conservation, neighbourhood plans, and development of a green Local Area Energy Plan for Bassetlaw.

- **County Cllr Taylor:** Did not attend.

➤ Adjournment – 10 Minute Public Forum

A member of the public advised they would report the pavement near the bypass to the County Council for being encroached with soil/vegetation making it difficult to use. Cllr Morris also agreed she would also report it. Should nothing be heard from the County Council or no action taken on site, Cllr Morris/member of public will let the Clerk know in a month's time so this can be escalated to County Cllr Taylor and the Highways Manager. After the meeting Ref CSC547027051 raised by Cllr Morris.

58/23 To Note a Planning Response by the Scheme of Delegation

Since the previous meeting the parish council responded via the scheme of delegation as follows and also discussed the following at today's meeting:

- **23/00805/FUL - Construction of One Pair of Semi-Detached Dwellings with Detached Car Port - Rocklea 11 Bar Road North** – The Parish Council responded as follows: "*The Council objects to the planning application for the following reasons:*

- The access to the site is at the end of a small cul-de-sac regularly used by children. The site has plans for 5 parked cars and will undoubtedly cause intermittent additional cars to park, this is a safety risk for the residents of Willow Mews.
 - If the development were to proceed, access past Rocklea onto Bar Road North would be preferable as this avoids the potential congestion of Willow Mews.
 - Willow Mews is accessed by Low Street which is already subjected to speeding cars and a heavier flow of traffic than other parts of the village, this development will further exacerbate this problem.
 - The site presently offers a habitat for wildlife in the centre of the village, this will be destroyed.
 - The construction of the houses will have a detrimental effect on the outlook from the village green, an area much used for recreation by residents and visitors alike by altering the street scene and being out of keeping with surrounding buildings.
- **23/00902/TPO - Works to Trees with a TPO Consisting of Reduce by 3 to 4 metres 5 Lime Trees Foxhome House 8 High Street** – The Parish Council responded as follows: “The Council supports the application and has no objections”.
 - **22/01667/FUL – (Amended Drawings) Land at Former North Notts Garage Ramper Road Saundby** - The Parish Council responded as follows: “The Council has no comments to make with regards the adjusted drawings and has said all it has to say in its original comments.”
 - **23/00936/FUL - Demolition of Rear Single Storey wooden Building Construction of Rear Single Storey Extension Office At 10 Bar Road North Beckingham South Yorkshire** - The Parish Council responded as follows: “The Council supports the application and has no objections; however, the planning authority should bear in mind the fact that the proposed extension is within the grounds of a listed building and the plans should comply/be sympathetic with whatever the Bassetlaw conservation team require of a listed building”.
 - **23/01013/LBA - Remove Existing Render from Chimney Stack (Left Hand Side Gable), Remove Existing Pots and Rebuild Stack Using Salvaged Bricks, Repoint, Replace Pots and Relaunch the Chestnuts Low Street Beckingham** - The Parish Council responded as follows: “The Council supports the application and has no objections. The owners of this property are doing a great job restoring it to its former glory.”
 - **23/00184/ENF - Enforcement Query caravan in field with driveway built already** – The Planning Dept have advised “Currently the only breaches are the track and container, the caravans are not being lived in, and appear to have been placed on the land to provide shelter in connection with a potential agricultural/horse use. Google maps show an informal track access in 2021 with what appears to be tractor tyre marks in it and whilst there is some fencing this does not require planning permission in its own entity. As you are aware as a Council, we have no powers to act on what are perceived potential unauthorised uses of sites and can only act on actual breaches of planning control, as such it has been agreed that we will try to locate the owners of the land.”
 - **23/00746/FUL - Phase 2 Vicarage Lane 39 new dwellings – Plans have previously been granted for 30 houses and this is a further submission to increase this by 9.** After discussion, Cllr Morris called for a vote, the Council **resolved** to object to the plans and Cllr Morris draft a response based on material consideration reasons for the objection of the 9 additional homes in due course.

59/23 Finance:

Monthly Bank Reconciliation/Income & Expenditure

After discussion of the Financial Information circulated by email before the meeting, Cllr Hailstone **Proposed**, Cllr Phillips **Seconded** and the council **resolved** to accept them as a true and accurate record. The Chairman signed the bank statement and bank reconciliation.

1. To Approve Payments:

The Council **approved** the following: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
Holmes Groundcare	Cemetery Grass Cutting May	£202.50
Holmes Groundcare	Cemetery Grass Cutting Jun	£155.00
Holmes Groundcare	Cemetery Grass Cutting Aug	£155.00
Cllr Hailstone	Summer Garden & Buildings Leisure Ltd – Shed for Rec Room	£504.00
PKF Littlejohn LLP	External Audit Fee 2022/23	£378.00
Buzzoff Pest Solutions	Wasp Treatment in Cemetery	£45.00
Lengthsman	Expenses – Lock for Shed	£5.00
Misterton Security & Elec	Rec Room PAT Testing, Security Alarm & Emergency Lighting Service	£227.50
Turtle Window Cleaning	Rec Room Window Cleaning	£28.00
Lengthsman	Rec Room Skip Hire for Waste	£160.00
Lengthsman	Cemetery Tradepoint tap box parts	£47.85
Sharpe IT Systems LTD	Email/Website Hosting	£292.32
Notts County Council Via	Annual Tree Inspections	£240.00
Toparia Summits Ltd	Annual Essential Tree Surgery	£594.00

Total Payments		<u>£3,006.17</u>
2. <u>Receipts:</u>		
<u>From</u>	<u>Item</u>	<u>Amount</u>
MCC Business Services Ltd	Monthly Shop Rent Aug, Sep	£400
Cliff Bradley & Sons Ltd	Interment Plot 64	£500.00
Gardening Club	Rec Room Hire Apr-Jun	£27.99
WI Cards	Onetime Aug Hire	£14.00
Total Receipts		<u>£941.99</u>
<u>Bank Balance</u>		<u>£7,333.57#</u>
Direct Debits, and Standing Orders for staff salaries including PAYE and Pension, all approved unanimously. #£500		
Bond Deposit is held until the end of the tenancy for the shop contents.		

60/23 To Discuss Cemetery Ground Maintenance

In July the grass cutting contractors van broke down and the mower collection bucket was broken, meaning there was a longer than expected gap in cut. The current contract runs until end of 2024. After discussion, Cllr Dalton advised that the contractor has started leaving the cuttings in a builder's bag for days or weeks on end before being collected. The Clerk agreed to take this up with the contractor to remove asap, after cutting. The Council **resolved** that when the contract is tendered next summer, the Council may wish to stipulate in the tender the min length of cut and min number of cuts as well as a maximum, the Clerk shall contact the contractor to ask that the cuttings are not left on site long enough to cause odour issues and that Cllr Dalton shall advise a list of the 30 graves which are cut by relatives, together with forwarding any photos of the grass when it is felt to not be of a suitable standard.

61/23 To Discuss Christmas on the Green

After discussion, Cllr Morris **Proposed**, Cllr Hailstone **Seconded** and the council **resolved** to set a budget of £2,500 with a £500 contingency for the event, which will include the marquee and music man, and a Santa's grotto in the shed. There will be a school/children's event first 4 to 6pm after which the bar will open. Food stalls and sales stalls to be present. There will be a working group meeting on Weds 18th Oct at 6:30pm which is open to the public to join to help make the event happen, Cllr Morris will advertise this on Facebook.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 the following agenda item the council voted to close the following item to members of the public due so that the Council can discuss Staffing Information which is relating to an individual for example Contracts of employment, salaries, financial or personal business affairs of the individual. Minutes of the decisions made under this item will be open to the public.

62/23 To Discuss a Confidential Staffing Matter

Cllr Merriman left the room and took no part in this item. After discussion, Cllr Morris **Proposed**, Cllr Coleman **Seconded** and the council **resolved** to appoint a temporary Rec Room Cleaner as per the details in the confidential report annex to these minutes.

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 8:45pm.